Agenda

Charter School Director's Meeting October 8, 2013 11:00 a.m. – 1:00 p.m.

USOE Basement West

NOTE: All handouts are available at http://www.schools.utah.gov/charterschools/Training/Directors-weetings.aspx. Licensed educators wishing to earn relicensure points must register with OnTrack.

Welcome & Introductions

11:00 a.m. Special Education update – Providing services to students with disabilities & billing Medicaid for services Jennifer Howell, Specialist, Special Education Section jennifer.howell@schools.utah.gov (801) 538-7724 Susan Loving, Specialist, Special Education Section susan.loving@schools.utah.gov (801) 538-7645 11:40 a.m. Assessment – ACT, Plan, and Explore Nolan Fawcett, Specialist, Assessment Section nolan.fawcett@schools.utah.gov (801) 538-7654 12:00 noon Superintendent's Update Dr. Martell Menlove, Superintendent martell.menlove@schools.utah.gov (801) 538-7510 **BREAK** Utah Consolidated Application (UCA) – Title I 12:40 p.m. Karl Wilson, Director, ESEA and Special Programs karl.wilson@schools.utah.gov (801) 538-7509 1:00 p.m. Teaching & Learning update – Student Learning Objectives (SLOs) Dr. Kerrie Naylor, Specialist, Teaching & Learning Section

1:20 p.m. UTREx – Accessing and reading school reports

kerrie.naylor@schools.utah.gov

Sarah Wald, Research Consultant, Data & Statistics Section sarah.wald@schools.utah.gov (801) 538-7947

(801) 538-7950

1:40 p.m. IT update – Q&A

Derek Howard, IT Manager, Information Technology Section derek.howard@schools.utah.gov (801) 538-7614

REMINDERS:

- Check out our School Resources Forms and Required Reports web page at http://www.schools.utah.gov/charterschools/School-Resources/Forms-and-Required-Reports.aspx for a more complete list of required reports (we update it regularly)
- UTREx/Data Clearinghouse file upload for fall enrollment October 10 by 5:00 PM
- Governing board training with Dr. Brian Carpenter held October 14 − 17. Sign up with Jo Schmitt for appropriate session.
- Letter of Authorizations written letters and fees (for teachers with no license) Due October 15
- Annual Criticality Survey Due October 18
- Monthly financial & enrollment report for September (planning year and first operational year schools only) – Due October 20
- School fee certification of compliance Due October 31
- Fall Enrollment & Transfer Student Documentation Audit Report Due November 1
- Utah Consolidated Application November 1
- Negotiations Report Due November 1
- Save the date: Fall Finance Training November 4; Medicaid Billing Training November 5
- CACTUS pull for educator salary adjustments, professional staff costs, and classroom supplies and materials November 15
- NWAC Annual Update Due November 15
- Letter of Authorizations written letters and fees (for teachers that started at the beginning of the school year) Due November 15
- Monthly financial & enrollment report for October (planning year and first operational year schools only) – Due November 20
- Audited Financial Statements Due November 29
- Immunization Status Report Due November 30